

# DAVID J. MCGRAW

## CURRICULUM VITAE

*Program Coordinator, Arts Administration*  
*Assistant Professor, Department of Performing Arts*  
dmcgraw@elon.edu

### EDUCATION:

#### University of Iowa

M.F.A., Theatre Arts, Stage Management Emphasis, 2007

#### Goucher College

M.A., Arts Administration, 2005

#### Yale School of Drama

1 Year in M.F.A. program for Stage Management, 1995-1996

#### College of the Holy Cross

B.A., Summa Cum Laude, Classics and Theatre, 1995

### ACADEMIC POSITIONS:

#### Program Coordinator, Arts Administration

August 2017 – Present

#### Assistant Professor, Arts Administration

August 2018 - Present

#### Visiting Assistant Professor, Arts Administration

August 2017 – July 2018

Interdisciplinary Major, Faculty line in Department of Performing Arts  
College of Arts & Sciences, Elon University, Elon, North Carolina

- Teach a four-course cycle and oversee 20-30 Arts Administration internships each year.
- Created new course, AAD\*270 Managing Your Online Presence (Winter 2018).
- Advise and mentor 65-75 students, including Independent Study & Arts Admin Research courses.
- Conduct End-of-Year and Annual Report on Assessment Progress for Arts Administration Major.
- Represent Arts Administration in all Admissions and recruitment events.
- Developed new mission statement, student learning outcomes, course content progressions, and new writing initiative plan based on international standards for Arts Administration.
- Created and chair AAD Faculty Advisory Committee and AAD Student Advisory Committee.
- Served on 2 faculty search committee for Dance; chaired faculty search committee for Arts Admin.
- Developed a 10-year sustainable growth plan for the major, including new courses and faculty hires.
- Created “AAD Program Gatherings” – monthly meetings for Arts Administration majors.
- Created and oversee student-curated Arts Administration website and social media platforms.
- Advised student organizations Elon Cares (2018) and Renegade Productions (2018-Present).
- Serve as AAD Program Coordinator in Performing Arts and College of Arts & Sciences meetings.
- Served as House Management Supervisor for the Department of Performing Arts (500+ hours/year):
  - Supervise team of 4-5 students providing audience services for 50+ performance events annually
  - Created new House Management Handbook and training program
  - Created new reservation system and ticket management system for Roberts Studio Theatre
  - Created new marketing strategy for Performing Arts, including video series and social media.
  - Created new digital playbill system for all productions, resulting in reduced expenses, lower environmental impact, improved content, and broader distribution of information.

**Head of Stage Management**

December 2011 – July 2017

**Associate Professor of Practice, Arts Management Emphasis**

August 2007 – July 2017

**Head of Arts Entrepreneurship Program**

August 2007 – July 2017

Department of Theatre Arts, Division of Performing Arts, University of Iowa, Iowa City, Iowa

- ◆ Taught Introduction to Arts Management (classroom and online sections), New Ventures in the Arts, Arts Leadership Seminar, Stage Management Seminar, Stage Management Special Topics, Theatre Crafts, First Year Seminar, Production: Run Crew, Production: Crew Chief.
- ◆ Created a Certificate in Arts Entrepreneurship and advised all students. 2017 enrollment: 58 students.
- ◆ Created community engagement project with town of Marion’s ImaginArt district.
- ◆ Served as Faculty Advisor for the Country Music Association CMA-EDU chapter on campus.
- ◆ Served as Faculty Advisor for the Floodwater Comedy Festival for 2015 and 2016.
- ◆ Created and administer exit surveys for all Theatre majors.
- ◆ Managed Digital Signage for Theatre Arts Department.
- ◆ Partnered with Liz Lerman and Hancher Auditorium for “Worth Fighting For” Pop-up Museum.
- ◆ Recruited graduate students in Stage Management (Admission rate: <5% of all applicants)
- ◆ Created UIdeas, an annual online event management competition for undergraduates.
- ◆ Served as Chair of Stage Management and Stage Management Thesis Committees.
- ◆ Served on Theatre Arts Season Selection committee.
- ◆ Created The Performer Bank, an online database for audition records, performer research, and role assignments for all UI Dance, Opera, and Theatre productions.
- ◆ Production stage managed LIGHT LEAVES, directed by Robert Wilson.
- ◆ Stage managed PVT. WARS, THE SCENE, THE CLEAN HOUSE, RABBIT HOLE and RED HERRING.

**Production Stage Manager**

August 2003 – August 2011

Department of Theatre Arts, Division of Performing Arts, University of Iowa, Iowa City, Iowa

- ◆ Production stage manage all Mainstage productions.
- ◆ Mentor graduate and undergraduate stage managers for all departmental productions.
- ◆ Oversee stage management for Iowa Summer Rep Theatre (U/RTA-AEA contract).
- ◆ Coordinate course scheduling for the full department.
- ◆ Manage room scheduling for three theatres and four rehearsal spaces.
- ◆ Research and negotiate royalties for all departmental productions.
- ◆ Coordinate all show auditions and callbacks.
- ◆ Manage weekly production meetings for all Gallery and Workshop productions.
- ◆ Facilitate rentals of departmental spaces for outside events.
- ◆ Maintain Theatre Online Callboard for auditions and Mainstage productions.
- ◆ Supervise Stage Management Research Assistant.
- ◆ Teach 2-3 courses per semester (see Teaching Experience)
- ◆ Serve on Stage Management, Thesis, and Season Selection committees.
- ◆ Coordinated re-accreditation materials for National Association of Schools of Theatre.
- ◆ Revised Non-Mainstage Production Guidelines in 2003 and 2005.
- ◆ Stage managed FAR AWAY, SYLVIA, NICKEL AND DIMED, POSTMORTEM, WOYZECK, and THE MYSTERY OF IRMA VEP.

**Production Manager/Equity Stage Manager**

August 2002 – June 2003

School of Theatre Arts, College of Fine Arts, University of Arizona, Tucson, Arizona

- ◆ Restructured short- and long-range planning, including year calendar and weekly room schedules.
- ◆ Created production timetables and schedules for all School of Theatre Arts productions.
- ◆ Managed room scheduling for three theatres and four rehearsal spaces.

- ◆ Monitored all production budgets (12-14 productions per year); administered budget lines for stage management, Workshop productions, and One Act Festival.
- ◆ Researched and negotiated royalties and guest artist contracts.
- ◆ Chaired Workshop Committee (five-member faculty panel).
- ◆ Participated on Production Committee.
- ◆ Coordinated all show auditions and callbacks.
- ◆ Mentored student stage managers for all School of Theatre Arts productions.
- ◆ Advised students in reference to stage management and theatre management studies.
- ◆ Supervised technical rehearsals and dress rehearsals.
- ◆ Coordinated School of Theatre Arts special events, an average of 8 events per semester.
- ◆ Booked venues and scheduled the Encore! musical theatre tour performances.
- ◆ Arranged transportation for Encore! and ETC tours.
- ◆ Revised School of Theatre Arts Stage Management Handbook.
- ◆ Revised run crew peer evaluation system.
- ◆ Oversaw all outside group requests of School spaces for events.
- ◆ Production Stage Managed: THE CIDER HOUSE RULES, PARTS I AND II.
- ◆ Taught 2-3 courses per semester (see Teaching Experience)

## **ARTS ADMINISTRATION POSITIONS:**

### **Stage Manager**

December 2019 – March 2020

Triad Stage (AEA – LOA to LORT), Greensboro, North Carolina

- ◆ Stage Managed final performances of IT'S A WONDERFUL LIFE
- ◆ Stage Managed: PRIDE & PREJUDICE
  - ◆ COVID-19 pandemic closed production prior to performances
  - ◆ Archived production for post-pandemic remount (200+ hours completed on project)
- ◆ Pandemic also cancelled stage manager contract for LADY DAY AT EMERSON'S BAR AND GRILL

### **Executive Director**

November 2016 – July 2017

Iowa Summer Repertory Theatre Company (AEA - URTA contract)

Iowa City, Iowa

- Budgeted and managed \$117,000 summer season, including marketing and promotional plans.
- Negotiated with Actors' Equity Association for contracts and agreement compliance.
- Managed Iowa City and Chicago auditions, including rentals and a Chicago AEA audition monitor.
- Hired creative team and approved finalized designs, budgets, and rehearsal/performance calendars.
- Oversaw creation of show poster, program, and promotional materials.
- Hired and trained a dramaturg for a pre-show talk with an average attendance of 41 patrons.
- Oversaw house management and delivered curtain speech at all performances.
- Conducted audience surveys and built audience database for future seasons.
- Prepared archival materials for future grants and funding opportunities.

### **Stage Manager**

June 2015 – July 2015

Chester Theatre Company (AEA - SPT), Chester, Massachusetts

- ◆ Stage Managed: THE GOSPEL ACCORDING TO THOMAS JEFFERSON...DISCORD

**Production Stage Manager**

July 2001 – June 2002

**Resident Stage Manager**

August 1999 – July 2001

Geva Theatre (AEA - LORT B, D stages)  
Rochester, New York

- ◆ Stage Managed: GHOSTS, THE MISER, HOUSE & GARDEN, QUILTERS, THE TWO GENTLEMEN OF VERONA, A CHRISTMAS CAROL, ART, THE BEAUTY QUEEN OF LEENANE (co-production with Studio Arena Theatre), HIBERNATUS INTERRUPTUS 2000 (new play festival), WAITING FOR GODOT, and THE LAST NIGHT OF BALLYHOO.
- ◆ Directly supervised stage management staff (4-10 members) for twelve-show season.
- ◆ Maintained thirteen budget lines in intranet-based purchase order system.
- ◆ Organized apprentice selection process for department.
- ◆ Served on multiple panel discussions for theatre education and career-counseling events.
- ◆ Revised emergency procedure protocol.
- ◆ Participated in stage management forum on proposed changes to the AEA/LORT contract.
- ◆ Implemented new Web-based scheduling and reporting system.

**Assistant Technical Director**

June 1999 - August 1999

The Vilar Center for the Arts (Non-Union Performing Arts Center)  
Beaver Creek, Colorado

- ◆ Assisted in the daily management of a showcase performing arts center at a premiere resort.
- ◆ Maintained inventory on all technical stock.
- ◆ Managed rental contracts for indoor/outdoor performances and corporate bookings.
- ◆ Authored ten-page technical specifications rider to be used in all artist contracts.
- ◆ Designed lighting for individual music performances.
- ◆ Introduced all events and was the “voice” of the Vilar Center on all Box Office recordings.
- ◆ Managed backstage for regional dance companies and chamber music performances of the Bravo! Vail Valley Music Festival.
- ◆ Returned in June 2004 to stage manage production of TRUMBO, starring Brian Dennehy.

**Writer/Content Provider**

November 1998 - June 1999

American Regional Theater Website for About.com (formerly The Mining Company)

- ◆ Wrote weekly articles about developments and trends in American regional theatre.
- ◆ Hosted online forum for regional theatre publicity directors and weekly chat room for artists.
- ◆ Compiled over 500 links to regional theatres and theatre information sites.
- ◆ Maintained Website that received 400-800 visits per week.

**Resident Production Stage Manager**

August 1996 - 1999

Capital Repertory Theatre (AEA - LORT D)  
Albany, New York

- ◆ Stage Managed: INHERIT THE WIND, GRACE & GLORIE, LONG DAY’S JOURNEY INTO NIGHT, FOREVER PLAID, A LITTLE NIGHT MUSIC, DRACULA, ALWAYS...PATSY CLINE, SYLVIA, TO KILL A MOCKINGBIRD, and THE IMPORTANCE OF BEING EARNEST.
- ◆ Internship Supervisor: Fall 1998. Oversaw selection and evaluations of six production interns.
- ◆ Served as the theatre’s representative at the New England Theatre Conference for two seasons.
- ◆ Directly supervised two full-time interns per season.

**Stage Manager**

July 1996 - August 1996

StageWorks (formerly StageWorks on the Hudson) (AEA - SPT)  
Hudson, New York

- ◆ Stage Managed: MAN OF DESTINY

**Stage Manager**

June 1996 - July 1996

Oldcastle Theatre (AEA – SPT)  
Bennington, Vermont

- ◆ Stage Managed: I HATE HAMLET

**Stage Manager**

August 1995 – May 1996

Yale School of Drama  
New Haven, Connecticut

- ◆ Stage Managed: THE GIRL TRIPTYCH, THROUGH THE LEAVES, THE DYING GAUL, and MUD
- ◆ Assistant Stage Managed and Called: LANDSCAPE OF THE BODY (Yale Repertory Theatre)

**Production Manager/Company Manager**

June 1995 - August 1995

White River Theatre Festival (AEA - SPT)  
White River Junction, Vermont

- ◆ Stage Managed: SHIRLEY VALENTINE (performed in repertory with 2 other shows) and THE MEDICINE SHOW (performed outdoors)
- ◆ Managed all Equity contracts and maintained budgets for all production departments.
- ◆ Supervised all production meetings.
- ◆ Managed housing/transportation for 40+ artists.
- ◆ Directly supervised three full-time apprentices.

**Assistant Stage Manager**

June 1994 - August 1994

White River Theatre Festival (AEA - SPT)  
White River Junction, Vermont

- ◆ Assisted on full four-show summer season performed in repertory.

**Stage Manager**

June 1993 - September 1993

Perishable Theatre (non-AEA TYA touring company)  
Providence, Rhode Island

- ◆ Stage Managed: THE MYSTERY OF THE TRUE SPECTOR and THE RIDDLE OF THE SPHINX.
- ◆ Managed repertory company in a theatre for youth program that toured southern New England.

**TEACHING EXPERIENCE AT ELON UNIVERSITY:**

Semester/ Year	Advisees		Course Taught	
	Primary	Secondary	Course # & Title	Enrollment
Fall 2020	27	36	ELN*101*DM Elon 101	15
			AAD*220*A Approaches to Arts Administration	7
			AAD*320*A Legal Aspects of Arts/Entertainment	23
			AAD*481*DM Arts Admin Internship	2
			AAD*491*DM Arts Admin Independent Study	1
			AAD*499*DM Research	1
Summer 2020			AAD*481*DM Arts Admin Internship – Session I	8
			AAD*481*DM Arts Admin Internship – Session II	4
Spring 2020	14	47	<i>Teaching Sabbatical</i>	
			AAD*481*DM Arts Admin Internship (2 sections)	10
			AAD*499*DM Research	1
Winter 2019			AAD*481*DM Arts Admin Internship	1
Fall 2019	16	41	AAD*320*A Legal Aspects of Arts/Entertainment	11
			AAD*481*DM Arts Admin Internship	4
			AAD*495*A Senior Seminar	12
			AAD*499*DM Research	2
Summer 2019			AAD*481*DM Arts Admin Internship – Session I	6
			AAD*481*DM Arts Admin Internship – Session II	6
Spring 2019	22	53	AAD*220*A Approaches to Arts Administration	23
			AAD*481*DM Arts Admin Internship	7
			AAD*495*A Senior Seminar	12
Winter 2019			AAD*481*DM Arts Admin Internship	1
Fall 2018	19	45	AAD*320*A Legal Aspects of Arts/Entertainment	25
			AAD*481*DM Arts Admin Internship	5
			AAD*495*A Senior Seminar	8
			AAD*499*DM Research	1
Summer 2018			AAD*481*DM Arts Admin Internship – Session I	11
			AAD*481*DM Arts Admin Internship – Session II	3
Spring 2018	24	44	AAD*101*A Intro to Arts Administration	15
			AAD*220*A Approaches to Arts Administration	21
			AAD*481*DM Arts Admin Internship	1
			AAD*499*DM Research	2
			AAD*491 Independent Study (DM, DM1, DM2)	3
Winter 2018			AAD*270*A Managing Your Online Presence	9
Fall 2017	18	31	AAD*495*A Senior Seminar	11
			AAD*481*DM Arts Admin Internship	3
			AAD*499*DM Research	1

**TEACHING EXPERIENCE AT THE UNIVERSITY OF IOWA:**

Semester/ Year	Advisees		Course Taught	
	Undergrad	Graduate	Course # & Title	Enrollment
Spring 2017	58	6	THTR:4510 Arts Leadership Seminar	18
		2 Theses	THTR:3520 New Ventures in the Arts	30
			THTR:6500 Stage Management Seminar	6
			THTR:7601 MFA Thesis	2
			THTR:6691 Projects in Theatre – Advanced	4
Fall 2016	44	6	THTR:3510 Introduction to Arts Management	22
		2 Theses	THTR:3510 Introduction to Arts Management	27
			THTR:6500 Stage Management Seminar	6
			THTR:7601 MFA Thesis	2
			THTR:3501 Stage Management I, Supervisor	10
Spring 2016	53	7	THTR:4510 Arts Leadership Seminar	15
		4 Theses	THTR:3520 New Ventures in the Arts	22
			THTR:6500 Stage Management Seminar	7
			THTR:3501 Stage Management I, Supervisor	8
			THTR:4693 Independent Study	2
			THTR:4691 Projects in Theatre	1
			THTR:6691 Projects in Theatre – Advanced	1
			THTR:7601 MFA Thesis	2
Fall 2015	47	7	THTR:3510 Introduction to Arts Management	28
		4 Theses	THTR:4510 Arts Leadership Seminar	22
			THTR:5500 Stage Management: Special Topics	11
			THTR:4693 Independent Study	2
			THTR:6691 Projects in Theatre – Advanced	1
			THTR:7601 MFA Thesis	3
Spring 2015	49	7	THTR:4510 Arts Leadership Seminar	24
		4 Theses	THTR:3520 New Ventures in the Arts	16
			THTR:6500 Stage Management Seminar	7
			THTR:4692 Honors Theatre Arts	1
			THTR:4693 Independent Study	3
			THTR:6691 Projects in Theatre – Advanced	3
Winter 2014	--	--	THTR:4693:0080 Independent Study	2
Fall 2014	49	7	THTR:6500 Stage Management Seminar	7
		2 Theses	THTR:4510 Arts Leadership Seminar	19
			THTR:3510 Introduction to Arts Management	51
			THTR:6691 Projects in Theatre Advanced	4
			THTR:7601 MFA Thesis	2
			THTR:3501 Stage Management I, Supervisor	10
			HONR:3050 Honors Studies	1
Spring 2014	63	7	THTR:6500 Stage Management Seminar	7

		2 Theses	THTR:4510 Arts Leadership Seminar	27
			THTR:3520 New Ventures in the Arts	36
			THTR:4691 Projects in Theatre	1
			THTR:6691 Projects in Theatre Advanced	2
			THTR:7601 MFA Thesis	1
Fall 2013	49	7	049:200:001 Stage Management Special Topics	4
		2 Theses	188:109:SCA Introduction to Arts Management	29
			188:109:SCB Introduction to Arts Management	21
			049:296:074 Projects in Theatre Advanced	3
			049:298:074 MFA Thesis	1
			049:132:001 Stage Management, Supervisor	12
Spring 2013	40	7	049:233:001 Stage Management Seminar	6
		3 Theses	188:195:SCA Arts Leadership Seminar	27
			188:111:SCA New Ventures in the Arts	35
			049:196:074 Projects in Theatre	1
			049:296:074 Projects in Theatre Advanced	2
Fall 2012	24	7	049:233:001 Stage Management Seminar	7
		4 Theses	188:109:SCA Introduction to Arts Management	31
			188:109:SCB Introduction to Arts Management	23
			049:196:074 Projects in Theatre	2
			049:298:074 MFA Thesis	3
			049:045 Sections 001, 002, 003 Team-Teacher	32
			049:132:001 Stage Management, Supervisor	15
Spring 2012	19	6	049:233:001 Stage Management Seminar	6
		2 Theses	188:195:SCA Arts Leadership Seminar	26
			188:111:SCA New Ventures in the Arts	28
			049:045 Sections 001, 002, 003 Supervisor	37
			049:298:074 MFA Thesis	1
			049:196:074 Projects in Theatre	1
Fall 2011	15	6	049:200:001 Stage Management: Special Topics	5
		1 Thesis	049:233:001 Stage Management Seminar	5
			188:109:SCA Introduction to Arts Management	31
			049:045 Sections 001, 002, 003 Supervisor	41
Spring 2011	16	2 Theses	188:195:SCA Arts Leadership Seminar	23
			188:111:SCA New Ventures in the Arts	29
			049:046:001 Production: Crew Chief	11
			049:045:001 Production: Run Crew	36
Fall 2010	16	2 Theses	188:109:SCA Introduction to Arts Management	29
			188:109:EXW Introduction to Arts Management	25 Online
			049:046:001 Production: Crew Chief	4
			049:045:001 Production: Run Crew	30
			049:029:001 First-Year Seminar	14



Summer 2010	5	--	049:045:001 Production: Run Crew	7
Spring 2010	12	3 Theses	188:195:SCA Arts Leadership Seminar	22
			188:111:SCA New Ventures in the Arts	20
			049:046:001 Production: Crew Chief	7
			049:045:001 Production: Run Crew	38
Fall 2009	8	1 Thesis	049:200:001 Stage Management: Special Topics	8
			188:109:SCA Introduction to Arts Management	22
			188:109:EXW Introduction to Arts Management	18 Online
			049:046:001 Production: Crew Chief	3
Fall 2009			049:045:001 Production: Run Crew	32
Summer 2009	2	--	049:045:001 Production: Run Crew	8
Spring 2009	6	1 Thesis	188:195:SCA Arts Leadership Seminar	18
			188:111:SCA New Ventures in the Arts	20
			049:046:001 Production: Crew Chief	7
			049:045:001 Production: Run Crew	30
Fall 2008	9	--	188:109:SCA Introduction to Arts Management	22
			188:109:EXW Introduction to Arts Management	17 Online
			049:046:001 Production: Crew Chief	3
			049:045:001 Production: Run Crew	24
Summer 2008	--	--	049:045:001 Production: Run Crew	12
Spring 2008	11	3 Theses	188:195:SCA Arts Leadership Seminar	18
			188:111:SCA New Ventures in the Arts	20
			049:046:001 Production: Crew Chief	6
			049:045:001 Production: Run Crew	41
Fall 2007	11	--	049:200:001 Stage Management: Special Topics	5
			049:109:SCA Introduction to Arts Management	21
			049:046:001 Production: Crew Chief	4
			049:045:001 Production: Run Crew	37
Summer 2007	--	--	049:045:001 Production: Run Crew	16
Spring 2007	--	--	049:046:001 Production: Crew Chief	8
			049:045:001 Production: Run Crew	43
Fall 2006	--	--	049:046:001 Production: Crew Chief	3
			049:045:001 Production: Run Crew	24
			049:044:001 Theatre Crafts	17
Summer 2006	--	--	049:047:001 Production: Construction	2
			049:045:001 Production: Run Crew	12

Spring 2006	--	--	049:109:SCA Introduction to Arts Management	18
			049:046:001 Production: Crew Chief	9
			049:045:001 Production: Run Crew	29
Fall 2005	--	2 Theses	049:200:001 Stage Management: Special Topics	5
			049:046:001 Production: Crew Chief	5
			049:045:001 Production: Run Crew	28
Summer 2005	--	--	049:045:001 Production: Run Crew	8
Spring 2005	--	--	049:046:001 Production: Crew Chief	8
			049:045:001 Production: Run Crew	36
Fall 2004	--	--	049:046:001 Production: Crew Chief	3
			049:045:001 Production: Run Crew	27
			049:044:001 Theatre Crafts	18
Summer 2004	--	--	049:045:001 Production: Run Crew	7
Spring 2004	--	--	049:046:001 Production: Crew Chief	12
			049:045:001 Production: Run Crew	35
Fall 2003	--	--	049:200:001 Stage Management: Special Topics	4
			049:046:001 Production: Crew Chief	5
			049:045:001 Production: Run Crew	24

**OTHER TEACHING EXPERIENCE:****Guest Instructor**

Taipei National University of the Arts, Taipei, Taiwan November 2012  
 Elite Stage Management Workshop  
 A 35-hour advanced workshop conducted over UI's Thanksgiving Break

**Instructor**

Spring 2003

School of Theatre Arts, University of Arizona, Tucson, Arizona  
 T AR 496G: Advanced Stage Management  
 T AR 497M: Workshop Management  
 T AR 297A: Theatre Production (Supervision of stage managers; not Instructor of Record)

**Instructor**

Fall 2002

School of Theatre Arts, University of Arizona, Tucson, Arizona  
 T AR 430: Stage Management  
 T AR 496G: Advanced Stage Management  
 T AR 497M: Workshop Management  
 T AR 297A: Theatre Production (Supervision of stage managers; not Instructor of Record)

**Guest Lecturer, Senior Theatre Seminar**

October 2001

Nazareth College, Rochester, New York

**Master Class Teacher**

July 2001

Geva Theatre Summer Academy, Rochester, New York

**Guest Lecturer, Introduction to Theatre class**

February 1999

SUNY - Albany

**Substitute Latin Teacher**

February - March 1995

Auburn High School; Auburn, Massachusetts

**HONORS, AWARDS, REVIEWS, AND INTERVIEWS:**

Interview on <i>Hold Please!</i> Podcast about Stage Manager Survey	July 2020
Review: "My Favorite Stats from the 2019 Stage Manager Survey Written by Melissa Bondar for TheatreArtLife	May 2020
Featured speaker at Webinar on the Stage Manager Survey (125+ attendees) Hosted by the Broadway Stage Management Symposium with panelists From USITT, SMA, and the Year of the Stage Manager. <a href="https://vimeo.com/411276495">https://vimeo.com/411276495</a> .	April 2020
Interviewed for Management of Elon production of "Hamlet-at-Home" "Elon Cast to Deliver 'Hamlet at Home' on Saturday," <i>The Times-News</i> "Theater Students Scheduled to Perform Hamlet Put Show on Virtually," Lee Anne Denyer, WXII-19	April 2020
"The Humane Mentor: David McGraw," interview by Lisa Mulcahy <i>In the Limelight</i> series for Stage Directions	February 2020
"USITT19 Throwback: A Conversations with Stage Manager David J McGraw," United States Institute for Theatre Technology	February 2020
Interview for <i>Today at Elon</i> about Fulbright Project	June 2019
Fulbright Specialist Award: South African State Theatre Presented 12 hours of lectures plus management workshops. Consulted on American tour of <i>FREEDOM: The Musical</i> . Continued consultations through July 2020 for post-pandemic American tour	May 2019
Invited to Fulbright Specialist Roster for 3-Year Term	February 2017
"The URTA Q&A with David McGraw," Interview with the University and Resident Theatre Association	September 2013
"Open for Business," Roundtable Discussion on Teaching Arts Entrepreneurship, Lead Article for <i>American Theatre</i> magazine	January 2013
2011 New Venture Challenge Award Winner	March 2011
Innovations in Teaching with Technology Award Winner	December 2010
IOWA Centers for Enterprise Elevator Pitch Competition Winner	December 2010
Interview for Press Citizen Newsmaker Series	December 2010
Interview on KCKK Culture Crawl about 20UNDER40 Chapter	December 2010
DCE Curriculum Development and Enhancement Award	November 2007
UI Employee Flexible Pay Award	May 2007
Interview for Corridor Business Journal	May 2007
Jean Wilhelm Award for Outstanding Graduate Thesis	August 2005
Mary Louise Kelly Professional Development Award	September 2004
Featured in CNN.com interview series A Day on the Job	August 2001
Henry Bean Scholarship for Classical Studies. Full-tuition scholarship.	1991 - 1995
National Merit Finalist Scholarship.	1991 - 1995
Dean's List	1991 - 1995
Phi Beta Kappa	1995
Rev. Robert F. Healey, S.J. Greek Prize. Excellence in Greek studies.	1995
Fenwick Scholarship, Holy Cross' highest academic honor Funded one year of independent study: translated, designed, and directed Euripides' THE BACCHAE.	1995

**ARTICLES AND BOOK REVIEWS:**

"CallQ: All in the Timing," software review commissioned article by <i>Cueline: Journal of Theatre Technology and Design</i> (London)	October 2020
"SM Test Kitchen: CallQ," software review commissioned article by <i>Stage Directions Magazine</i> (New York City)	July 2020

Publisher Review: <i>Working Together in Theatre: Collaboration and Leadership</i> , March 2020 Cohen and Veenstra; review for Palgrave Macmillan.	
“The Hand Off,” Commissioned article for Stage Directions Magazine	December 2019
“A Robot-Proof Profession,” Commissioned article for Stage Directions Magazine	March 2019
Publisher Review: Arts Entrepreneurship: New Venture Creation for Artists, Richard Andrews; review for Routledge.	February 2019
“Where was the Stage Manager,” Commissioned article about the #MeToo and #TimesUp Movements for Stage Directions Magazine	July 2018
“Clandestine Learning: How to Shadow a Stage Manager,” Commissioned article for Stage Directions Magazine.	March 2017
“Hunting for a Summer SM Job,” Commissioned article for Stage Directions Magazine.	December 2016
“The Evolution of the American Stage Manager,” Commissioned article for Stage Directions Magazine.	May 2016
“Smarter Than a Spreadsheet,” Commissioned technology review for Stage Directions Magazine.	December 2015
“Book Review: Production Stage Management for Broadway,” Commissioned review for Stage Directions Magazine.	November 2015
“Do You Need an MFA to Stage Manage?,” Commissioned article for Stage Directions Magazine.	October 2015
“Streamlined Software,” Commissioned Review of new stage management software Prepared, developed with Stage Management Seminar course, for Stage Directions Magazine.	December 2014
“Getting Stage Managers Off Book,” Commissioned Review of new stage management software StageWrite, developed with Stage Management Seminar course, for Stage Directions Magazine.	June 2014
“Losing Its Home, Hancher Expanded its Footprint,” Invited Guest Opinion for <i>Press Citizen</i> newspaper	April 2013
“The Data Crunchers of Theater,” Commissioned Article in <i>Stage Directions</i> magazine	March 2013
Press Citizen Guest Opinion: “Art with an Expiration Date?”	November 2010

## SCHOLARSHIP:

<p><b>“Stage Management is Only Just Beginning”</b> Book chapter in OFF-HEADSET: STAGE MANAGEMENT LIFE, WORK, AND CAREER (BACKSTAGE SERIES). Edited by Rafael Jaen and Christopher Sadler, Routledge Press. Invited to contribute chapter by the editors.</p>	Winter 2021
<p><b>“Restructuring Stage Management Education to Meet Today’s Challenges”</b> Peer-reviewed article for Theatre Design &amp; Technology Quarterly Publication of the United States Institute for Theatre Technology Edited by Eileen Curley</p>	Fall 2020 Issue
<p><b>Return to the Stage Study</b> First report of an 18-month study of the impact of the COVID-19 pandemic on the American Performing Arts workforce. 3,326 responses in first survey. Co-author with Meg Friedman. <a href="http://www.returntothestage.com">www.returntothestage.com</a></p>	September 2020

- SM2030 Project** May 2020  
 First report of 10-Year Longitudinal Study of 119 American college seniors starting careers in stage management. 119 participants.  
 Sole author. [www.smsurvey.info](http://www.smsurvey.info)
- Stage Management Survey 2019** April 2020  
 46-page report of workforce study of American stage managers.  
 1,746 participants of a total workforce under 10,000.  
 Primary author with Elon undergraduate student researcher. [www.smsurvey.info](http://www.smsurvey.info)  
 Cited by Yue Shi in CCM MFA Thesis (2020)
- South African Creative Industries Technical Staff Survey** April 2020  
 24-page report of study of South African workers in the Creative Industries.  
 166 participants in multiple disciplines of the Creative Industries  
 Co-author with Ronel Jordaan, University of Cape Town. [www.sacits.com](http://www.sacits.com)
- Stage Management Survey 2017** February 2018  
 39-page report of workforce study of American stage managers  
 1,775 participants of a total workforce under 10,000. [www.smsurvey.info](http://www.smsurvey.info)  
 Primary author with Elon undergraduate student researcher.
- Stage Management Survey 2015** February 2016  
 32-page report of workforce study of American stage managers.  
 1,662 participants of a total workforce under 10,000.  
 Primary author with graduate student research team. [www.smsurvey.info](http://www.smsurvey.info)  
 Cited by Gabrielle Koizumi in UC Irvine MFA Thesis (2016).  
 Cited in *The Stage Manager's Toolkit* (Kinckman, Focal Press, 2016).
- Stage Management Survey 2013** February 2014  
 30-page report of workforce study of American stage managers.  
 878 participants of a total workforce under 10,000.  
 Primary author with graduate student research team. [www.smsurvey.info](http://www.smsurvey.info)
- Stage Management Survey 2011** January 2012  
 18-page report of workforce study of American stage managers.  
 614 participants of a total workforce under 10,000.  
 Primary author with graduate student research team. [www.smsurvey.info](http://www.smsurvey.info)
- STANDBY CUE 101: An Introduction to Calling Live Performances*** December 2011  
 Writer/narrator/producer of educational film in development with MindsEye and distributed by ArtFilms.
- “The Epoch Model: An Arts Organization with an Expiration Date”** December 2010  
 Book chapter in 20UNDER40: RE-INVENTING THE ARTS AND ARTS EDUCATION FOR THE 21<sup>ST</sup> CENTURY, Edited by Edward P. Clapp.  
 Double-jury selection process: 304 proposals, 32 chapters, 20 selected for publication.  
 Reviewed by Marisol D’Andrea in the *Journal of Cultural Trends*, Volume 22, Issue 3-4
- Stage Management Survey 2009** February 2010  
 15-page report of workforce study of American stage managers.  
 525 participants of a total workforce under 10,000.  
 Primary author with graduate student research team. [www.smsurvey.info](http://www.smsurvey.info)

**Stage Management Calling Trends and Innovations**

February 2007

20-page report of workforce study of American stage managers.

283 participants of a total workforce under 10,000. Sole author. [www.smsurvey.info](http://www.smsurvey.info)**PROFESSIONAL ASSOCIATIONS:**

North Carolina Presenters Consortium	2018 – Present
North Carolina Theatre Conference	2018 – Present
Southeastern Theatre Conference	2017 – Present
Association of Arts Administration Educators	2004 – Present
Association for Theatre in Higher Education	2004 – 2011
United States Institute for Theatre Technology, Inc.	2003 – 2006, 2011-Present
Stage Managers' Association	2003 – Present
Actors' Equity Association	1996 – Present

**PROFESSIONAL COMMITTEES AND SERVICE**

Alamance Arts	June 2020 – February 2021
Search Committee for Executive Director Position	
Fulbright Specialist Program	May 2020 – Present
Peer Reviewer for Faculty Applications	
MFA Thesis in Theatre Defense Committee	May 2020
Cincinnati Conservatory of Music, Yue Shi	
Stage Managers' Association	
Elected to Board of Directors as Director-at-Large (3-year Term)	May 2019 – August 2022
Manual of Procedures, Committee Chair	
History Committee, Committee Co-Chair	
Guest Lecturer/Production Guide Ad Hoc Committee Chair	
International Cohort, Committee Member	
ArtsGreensboro – Guilford County Arts Council	
2019 Grant Program Panel	January 2019
PhD Defense Committee in Theatre Studies	2018-Present
University of Illinois Urbana-Champaign, Jennifer Leigh Sears-Scheier	
Fulbright National Screening Committee for Theatre (3-year appointment)	November 2016-18
North Carolina State Arts Council	
Comprehensive Review: State Arts Resources - Theater & Presenting	May 2018
National Endowment for the Arts: Creativity Connects Panel	November 2015
UC-Irvine: External Reviewer for Promotion Committee	September 2015
Iowa Arts Advocacy Caucus: Regional Representative	August 2015
Iowa Arts Council	
Review Panelist for Capacity Building Grant Program	May 2017
Review Panelist for Major Grant Applications	2016, 2011, 2007
Review Panelist for Rural Arts Development Grant and Organization Project Grant Applications	November 2014
Review Panelist for Individual Artist Project Grant Applications	November 2013
Stage Managers' Association	
Elected Second Vice Chair on the Executive Board	2007 – 2008
Association for Theatre in Higher Education	
ATHE Advocacy Committee (Invitation)	2005 - 2006
ATHE Theatre Management Committee – Recorder	2005 - 2006

**CONFERENCE PRESENTATIONS**

“Stage Management and the Working Relationship with the Production Team” National Collaborators Conference (first annual)	October 2020
“The Power of AAAE Collaborations: International Research of Creative Industries Professionals,” AAAE Annual Conference Presentation cancelled due to COVID-19 Pandemic; Co-presenter Ronel Jordaan Unable to Participate.	May 2020
“Road Trips: Student Tours to Study Arts Communities,” Southeastern Arts Leadership Educators Conference Co-presented with Dr. Wen Guo	January 2020
“Guest Lecturer/Production Guide Index Proposal,” Stage Manager Association Board of Directors Retreat	January 2020
“Year of the Stage Manager Proposal” presented at Annual Regional Meeting Actors’ Equity Association	January 2020
“Ten-Minute Topics in Stage Management,” USITT Annual Conference Invited Panelist for 200+ participant panel	March 2019
Career Development Panelist at USITT Annual Conference “Thriving in Displacement: Facing the Challenges of the Unexpected,” AAAE Annual Conference	March 2019 May 2018
“The Epoch Model: Theatres with Expiration Dates,” SETC Conference	March 2018
“National Stage Manager Survey: How Are We Evolving?” SETC	March 2018
“Stage Management Education for Educators,” USITT Conference	March 2017
“Stage Management Roundtable,” USITT Annual Conference	March 2017
Career Development Panelist at USITT Annual Conference	March 2017
Chamber of Commerce Panelist, Iowa City/Coralville	May 2016
Career Development Panelist at USITT Annual Conference	March 2015
Stage Manager Simulator Booth at USITT Annual Conference	March 2013
Stage Manager Voice Recognition Booth at USITT Annual Conference	March 2012
SM-Sim, LLC, Exhibitor Booth at ATHE Annual Conference	August 2011
“Alumni Perspectives: Building Productive and Lifelong Connections” Association of Arts Administration Educators Annual Conference	June 2007
“Mentoring Undergraduate Stage Managers on Collaborative Productions” Association for Theatre in Higher Education Annual Conference	August 2005

**WORKSHOPS, ACADEMIC PRESENTATIONS, AND CONSULTATIONS**

Elon Campus Workshops and Auditions for the South African State Theatre Organized 4 workshops and 2 days of auditions with 4 SAST Representative Project, including meetings through NC, cancelled due to visa complications Represented SAST at the annual APAP Conference in their absence	January 2020
“Your Classroom, Your Stage,” Teaching Workshop with AmyRuth McGraw Elon New Faculty Orientation	August 2019
Fulbright Specialist Presentations hosted at the South African State Theatre Presentations open to regional colleges and area professionals “Fulbright Specialist Presentation: Producing Theatre in America” “Fulbright Specialist Presentation: American Technical Theatre” “Fulbright Specialist Presentation: Grants, Funding, and Tours” “Fulbright Specialist Presentation: Trends in Marketing & Development”	May 2019
Presentation Workshop for Elon Innovation Challenge Hancher Auditorium, University of Iowa	2018, 2019 2016
Methods for connecting arts programming with courses Two “Business of Art” presentations for UI School of Art & Art History	2016



“Your Classroom, Your Stage,” Teaching Workshop with AmyRuth McGraw	
UI Department of Art History	2016
UI Summer Research Opportunities Program	2016
UI Center for Teaching: Effective Teaching Institute	2015, 2016, 2016
UI College of Business: First-Year Seminar Instructors	2015
UI Post-Doc Association	2015
UI Department of Preventative and Community Dentistry	2015
UI OCRME	2014
Hancher Auditorium, University of Iowa	May 2015
Social Media Best Practices	
Two “Business of Art” presentations for UI School of Art & Art History	2015
“Releasing Your Inner Performer,” two-day Faculty Institute	2014
with two co-instructors for UI Center for Teaching	
“Online vs. Face-to-Face Instruction: Lessons Learned,	2013
Examples Examined,” Guest Faculty Presentation for the	
UI College of Pharmacy Teaching Center Summer Seminar	
“Creating an Online Presence for Artists”	2013
Guest Faculty Presentation for UI Department of Dance	
“Grant Writing”	2013
Guest Faculty Presentation for UI Department of Dance	
“Creating an Online Presence for Artists”	2012
Guest Faculty Presentation for UI String Chamber Music Seminar	
“Grant Writing,” Guest Presentation for	2012
Animation & Interaction at the Univ. of Iowa Convention	
“Copyright and Intellectual Property Law for Artists”	2012
Guest Faculty Presentation for UI School of Art and Art History	
Blended Learning Faculty Fellow at University of Iowa	2011
“Translating a Course for Distance Education and Back Again”	2011
Faculty presentation in UI 4Cast ’11 Conference	
“Navigating the Active Learning Classroom”	2011
Faculty presentation for using theatrical arena blocking for TILE classrooms	
“Lessons Learned from Distance Education”	2010
Presentation for UI Chairs of Liberal Arts & Science Departments	
“Breaking into Stage Management”	2010
Presentation for Nevada Thespian Conference, Recruitment Trip	
“Recommendations for Online Courses”	2010
Presentation for UI Distance Education course designers	
Career Development Roundtable Discussion	2009
Students in UI Performing Arts Living Learning Community	
Career Development Roundtable Discussion	2008
Students in UI Performing Arts Living Learning Community	
University of Wisconsin – Madison	2008
Undergraduate Arts Entrepreneurship programming	

## GRANTS AND PROJECT FUNDING

Strategic National Arts Alumni Project (centered at Indiana University)	October 2020
Awarded Research Fellowship with Dr. Wen Guo	
“Are We Training Arts Students to be Arts Entrepreneurs? A SNAAP	
Study on the Institutional Experience of Arts Students and Their	
Entrepreneurial Careers” to be conducted in 2021.	
Awarded: \$5,000	

Elon: The Fund for Excellence in the Arts and Sciences “Nonprofit Learning Series” online modules for asynchronous learning Funded \$2,000. Reduced amount due to pandemic funding response	May 2020
Elon: FR&D Summer Fellowship with Financial Assistance “First National Study of South African Stage Managers” This project resulted in the South African Creative Industries Technical Staff (SACITS) Study, published in April 2020. Funded \$5,930.	June 2019
Elon: Provost Office Support for Projects Piedmont Summer Repertory Theatre New Proposals with Prof. Kim Shively, approved by Dr. Brooke Barnett Funded: \$2,000.	May 2019
Elon: Disciplinary Writing Consultant Program DWC for AAD*320: Student Writing Consultant for Legal Aspects course DWC for 100 hours per semester in Fall 2018, 2019, and 2020.	2018- Present
Elon: New Faculty Summer Research Funding Supported first presentation at the Association of Arts Administration Educators Introduction to Ronel Jordaan, co-author of the SACITS study Supported oral history recordings in Atlanta and Austin that have been published by Stage Managers’ Association; promoted to Committee Co-Chair Funded \$4,800.	May 2018
University of Iowa: Stage Manager Simulator, training simulation software Innovations in Teaching with Technology Award, \$42,000 University of Iowa Creative Research Fund, \$2,500 JPEC Campus Elevator Pitch Competition, \$1,000 Department of Theatre Arts Internal Funding, \$1,000 Total Project Funding: \$46,500. Launched at 2013 USITT Conference.	2010-14

### **ELON UNIVERSITY COMMITTEES**

Performing Arts Inclusivity Task Force	2019 – Present
Strategic Planning: Academic Innovation Work Group	2019
Lyceum Committee	2018 – Present
Performing Arts Ecosystem Committee (Co-Chair)	2018 - 2019
Elon Innovation Challenge	2017 - Present
Dean’s Working Group on the Naming of Elon Arts Departments	2017 – Present
Fulbright Campus Committee	2017 – Present
Nonprofit Leadership Advising Group	2017 – Present
Phi Beta Kappa – Faculty Membership	2017 – Present
Members-in-Course Committee	2020 – Present
Arrangements and Planning Committee	2018 - Present

### **UNIVERSITY OF IOWA COMMITTEES**

Division of Performing Arts Advisory Committee	2017
Theatre Arts Mission Statement/Faculty Retreat Planning Committee	2016
Hawkeye Innovation Summit Planning Committee	2015 – 2017
Theatre Department SIF Summer Fund (Chair)	2014 – 2017
Theatre Department Student Assessment Committee	2013 – 2017
Theatre Department Executive Committee	2011 – 2017
Stage Management “First Step” Prize Committee (Chair)	2011 – 2017
Stage Management Committee (Chair)	2011 – 2017
Stage Management M.F.A. Thesis Committee (Chair)	2011 – 2017

Theatre Arts Season Selection Committee	2005-06, 08-09, 11-17
Theatre Arts Website Review Committee (Chair)	2010
Production Course Review Committee (Chair)	2009 - 2010
Division of Performing Arts Self-Study Committee	2008
Stage Management Committee (Curriculum, Admissions, Assignments)	2004 - 2011
Stage Management M.F.A. Thesis Committee	2004 - 2011
Theatre Library subcommittee	2004

**UNIVERSITY OF IOWA STAGE MANAGEMENT PROGRAM STUDENT RESEARCH TRIPS**

Planned and supervised an annual research trip for graduate students and advanced undergraduate students in the field of stage management. Each 4-5 day trip included at least 2 venue tours, 6 stage management shadowing experiences for major productions, and a networking session with local stage managers. Through these contacts, students earned internships with companies such as the Washington National Opera and positions with AEA theatres and companies such as Cirque du Soleil.

Washington, DC	2016, 2013, 2011, 2008
New York City (assisted 2015 & 2012)	2015, 2012, 2009, 2006
Chicago, IL /A View from the Wings Conference	2015
Chicago, IL	2014
Las Vegas	2010, 2007
Toronto	2005